

WE ARE YOUR DOL



Work Search Plan for Unemployment Insurance

Name: MARK HAZEL

SSN #: *****

I understand that I must:

- be ready, willing, and able to work and actively seeking work during each week I claim benefits;
- be engaged in "systematic and sustained efforts to find work," which means I must follow this Work Search Plan and I understand the types of work that I must search for and accept;
- keep a detailed record of my work search activities each week using the online Work Search Record in JobZone, the New York State Department of Labor Work Search Record form, WS 5, or a similar work search record that I make that includes the information required, and;
- keep my work search records for one year and make them available to the Department of Labor upon request

I understand that I must not refuse to accept work that pays at least the Unemployment Insurance "Cut Off" Wage for similar work, even if this is less than what I earned on my last job or less than the salary I would like to receive. I can get prevailing wage rate data from the Department of Labor website at <https://statistics.labor.ny.gov/uiwages.shtm>.

I understand that after claiming 10 full weeks of benefits I must expand my work search. I must be willing to accept any type of work that I am capable of performing, even if I do not have training or experience in that type of work. I will accept such work as long as it pays the Unemployment Insurance "Cut Off" Wage for that occupation **and** at least 80% of my base period high quarter wages.

I am available to start work immediately.

I am willing to travel one hour by private transportation or one-and-one-half hours by public transportation to work.

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I will look for and accept work I am reasonably fitted to by training and/or experience.

I will do at least 03 work search activities per week.

I agree to search for **full-time** work.

Note: If you do not have a history of at least **six months** of part-time employment within the past 18 months, you may be denied benefits if you do not seek or accept full-time work. If you are not searching for full-time work, explain why here:

NA

I have a means of transportation to search for work and to get to work. My transportation includes:

☒ Private Vehicle ☐ Public Transportation ☐ Other. If other, please describe:

I will follow my work search strategy and approach as outlined. It was developed based on my skills, experience, training, and individual circumstances. It also considers any job restrictions or job search barriers that I have.

Additional Comments:

NA

- Other/Notes:

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