

# CLINIC DIRECTOR'S GUIDE



From the Women of the NRA®



**NRA**™



# WOMEN ON TARGET®

## INSTRUCTIONAL SHOOTING CLINIC

### DIRECTOR'S GUIDE



# NRA™

A Publication of the National Rifle Association of America  
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For information, write to: Women On Target®, National Rifle Association of America,  
11250 Waples Mill Road, Fairfax, VA 22030.

## ACKNOWLEDGEMENTS

Women On Target® is generously funded by the Women's Programs Endowment of The NRA Foundation. Instructional Shooting Clinics are made possible through the tireless efforts of thousands of volunteers and hundreds of clubs who donate their time, talent, knowledge, skills and resources so that more women may learn to enjoy the shooting sports.

## LEGAL CONSIDERATIONS

Be aware that federal law, the laws of all 50 states, the District of Columbia, and United States Territories, and local laws within each jurisdiction vary greatly. You are strongly urged to obtain professional legal advice from an attorney licensed to practice law in your state regarding the federal, state, and local laws applicable in your area. This Instructional Shooting Clinic Guide does not, nor is it intended to, contain legal advice. This Guide is not to be used as a substitute for the necessary professional advice of an attorney and insurance advisor. NRA Members may obtain an attorney referral by calling (703) 267-1250.

NRA expressly disclaims any and all warranties, liabilities, losses, costs, claims, demands, suits, or actions of any kind or nature whatsoever arising from or in any way related to this Guide, the use of this Guide, and/or any claim that a particular technique or device described in this Guide is lawful or reasonable in any jurisdiction.



From the Women of the NRA®

## INTRODUCTION

The NRA and Women's Programs Department are proud to present a great platform where your club can showcase the talents of your volunteer members and share the knowledge, skills and attitude that NRA has been sharing with new women shooters since 2000.

If you have any questions while planning your Instructional Shooting Clinic, please refer to this guide or contact the NRA's Women On Target® at: [womenontargetclinics@nrahq.org](mailto:womenontargetclinics@nrahq.org).

***TO ENSURE NATIONAL PROGRAM CONTINUITY, YOU MUST FOLLOW THE STANDARDS, REGISTRATION AND REPORTING PROCEDURES IN THIS GUIDE, AND THE LESSON PLAN PROVIDED IN YOUR NRA INSTRUCTOR'S ACCOUNT. WHEN YOU LOG IN, THEY APPEAR IN THE DOWNLOAD LIST FOR ALL NRA INSTRUCTORS WHO HOLD PISTOL, RIFLE, SHOTGUN OR ADVANCED PISTOL CERTIFICATIONS. THE COURSE WILL SHOW AS AN OPTION IN THE DROP-DOWN MENU WHEN YOU REGISTER A NEW COURSE.***

### GOALS

**WOMEN ON TARGET® CREATES OPPORTUNITIES FOR WOMEN IN THE RECREATIONAL SHOOTING AND HUNTING SPORTS.**

The women who come to Women On Target® Instructional Shooting Clinics want a safe, friendly, and fun introduction to recreational shooting. Safety must be paramount and can never be compromised. Many women who will be attending your event have never handled a firearm before and will require your undivided attention. Others have them in their home and want to get familiar with how to make sure they're always safe. Some beginners may be frightened of firearms. Once you help them learn the necessary skills to enjoy shooting, you'll be rewarded with seeing their apprehension change to smiles, enthusiasm, and eagerness for more opportunities.

**WOMEN ON TARGET® ENCOURAGES VOLUNTEERS TO BECOME MENTORS AND NRA INSTRUCTORS/COACHES TO SHARE THEIR KNOWLEDGE AND SKILL**

Your club membership and community involvement will grow and your programs can benefit from having new families join through Women On Target® Instructional Shooting Clinics.

**WOMEN ON TARGET® CREATES A POSITIVE IMAGE OF FIREARM TRAINING IN YOUR COMMUNITY WITH LOCAL BUSINESSES, ORGANIZATIONS AND THE MEDIA.**

It is very common for local media to ask your permission to attend your Clinic. It is entirely your decision whether or not to say yes. Allowing journalists to attend your event can result in positive publicity for your club or range and for the shooting sports, and media attention can result in an increased interest in membership for your club. Be sure all members of the crew are escorted and follow all NRA Safety Rules at all times.

## PUBLIC DEMAND FOR WOMEN ON TARGET® INSTRUCTIONAL SHOOTING CLINICS

Social Media and word-of-mouth has been the biggest source of advertising and women who attend want to return and bring their friends. It's a great way to meet other women who share their interest in learning to shoot, especially when they realize the extended opportunities for more formal training via NRA Basic Courses, "What's Next" seminars, personal protection classes and competitive shooting.

## STANDARDS FOR WOMEN ON TARGET® INSTRUCTIONAL SHOOTING CLINICS

You must register your Instructional Shooting Clinic through [www.nrainstructors.org](http://www.nrainstructors.org)

- Complete and submit the completed Appendix A along with your advertising flyer (sample in Appendix B) via email to [womenontargetclinics@nrahq.org](mailto:womenontargetclinics@nrahq.org)

### ***Women On Target® Instructional Shooting Clinics must:***

- Be registered and reported through [www.nrainstructors.org](http://www.nrainstructors.org) and your instructor portal.
- Adhere to the NRA Gun Safety Rules.
- Agree to support the purposes and objectives of the NRA.
- Be focused primarily on firearm training.
- Not be co-hosted or co-named by any other group or national organization. It may not be co-registered as different events or activities.
- Be open to women of all ages. Note that the NRA does not determine an age (minimum or maximum) for participation. State and local laws may determine the lawful age to handle firearms, particularly pistols. Your club or range makes the final decision on the accepted age range of participants.
- Be advertised locally with flyers approved by the Women On Target® National Coordinator that your club designs and distributes.
- Distribute Women On Target® Souvenir Bags (provided free of charge by the NRA).

## ESTABLISHING SPECIFICS OF YOUR WOMEN ON TARGET® INSTRUCTIONAL SHOOTING CLINIC

Once your club has decided to host a Women On Target® Instructional Shooting Clinic, you will need to establish the date, time (starting and ending times for the event) and firearm disciplines your club wants to hold.

## TYPES OF WOMEN ON TARGET® INSTRUCTIONAL SHOOTING CLINICS TO CONSIDER

Your Women On Target® Instructional Shooting Clinic may be custom designed to suit the interests of your club and the needs of your community. You are only limited by the capacity of your range and the number of volunteer staff you have available. Remember that this is a beginner's event and you must choose firearms and disciplines that are appropriate for beginners. The NRA Safety Rules must, under all circumstances, be adhered to, as well as a **one-on-one** instructor/coach to student ratio required on the range. No ammunition may be permitted in the classroom. The classroom curriculum must be presented by an NRA Certified Instructor. All NRA Certified Instructors holding the Pistol, Rifle, Shotgun or Advanced Pistol ratings are automatically certified to be Women On Target® Clinic Directors and can register them through their Instructor Portal. By concentrating on one or two types of firearms, you may create a better learning environment for newcomers to the shooting sports, and a more relaxed teaching environment for your volunteers.

## FACTORS TO CONSIDER

- Does your facility have venues for more than one shooting discipline?
- How many attendees can be accommodated at each venue? Attendees must have something to do while they're waiting for their turn to shoot.
- Do you have enough instructors, range personnel, and other volunteers to safely manage more than one discipline?
- Do you have enough equipment (firearms, shooting positions, sandbags, etc.) for the disciplines you want to offer?

The average Women on Target® clinic is attended by almost thirty women, but you must have a minimum of five attendees, as with any other NRA course.

## MANAGEMENT

How will the event be managed?

- The Women On Target Clinic Lesson Plans must be downloaded from your instructor portal and followed for the clinic.
- Will attendees need to pick the disciplines in which they are interested prior to the clinic?
- Will attendees rotate to different disciplines?
- Will attendees have an opportunity to return to a favorite venue to try other optional firearms?
- Will you be providing refreshments and/or lunch?
- Make sure everyone has a way to wash their hands after shooting.

## EQUIPMENT REQUIREMENTS

Because Women On Target® Instructional Shooting Clinics are designed as an introduction for new shooters, you must require, if you are not providing it for them, attendees bring equipment such as eye and ear protection and a hat if your range requires one. Let them know in advance what type of clothing to wear. Make sure you're using small caliber firearms that will make their first experience safe and enjoyable.

If your club does not have its own guns, and it is a qualifying non-profit organization, consider applying for a grant from The NRA Foundation to purchase firearms and other necessary equipment. Grant Application FAQ's and guidelines are available online at <http://www.friendsofnra.org/National.aspx?cid=9>. The NRA Foundation has given millions of dollars to assist clubs like yours with education and training, range improvement, and safety programs.

Always keep in mind that some calibers and gauges of firearms are more appropriate for beginners than others. Use only firearms that are ideal for beginners, and do your best to fit each gun to each shooter to ensure success and comfort. Never use large calibers/gauges and fully automatic firearms except as *optional* activities for more advanced demonstrations. Any loans or transfers of such firearms must comply with all local, state and federal laws.

All guns allowed to be brought by attendees and volunteers must be inspected to ensure that they are mechanically sound and fully functional before the clinic. Release triggers are NOT allowed, nor are guns with disabled safety mechanisms.

Use targets suitable for recreational shooting – no humanoid silhouette targets or targets featuring pictures of people should ever be used at a Women On Target® Instructional Shooting Clinic. Blank sheets of paper, paper plates, balloons, or reactive targets are great for beginners. They help develop confidence just by hitting the target, not necessarily scoring a bullseye.

Ammunition suitable for use by beginners should be included when planning your budget and supplied to attendees. Always use factory ammunition and purchase light loads whenever possible

# TIPS FOR YOUR WOMEN ON TARGET® INSTRUCTIONAL SHOOTING CLINIC

## SOME TRIED AND TRUE TIPS INCLUDE:

- Recruit the best volunteers for the job. You must have experienced volunteer firearm instructors who are comfortable working with women and who enjoy teaching beginners. You must have one instructor or coach per student on the range, even if that means you have to rotate the attendees through one at a time during live fire. This means that you may have to limit the number of attendees so that each one has sufficient instruction and access to the firing line. Of course, not every volunteer must be a firearm instructor, however, anyone giving classroom firearms instructions must be an NRA Certified Instructor. A list of NRA Certified Instructors near you can be provided upon request.
- Keep volunteers informed. Explain each volunteer's responsibilities prior to the clinic. Establish a clear chain of command and conduct a staff meeting prior to the clinic. Volunteers will then be able to assist you in setting up the classrooms and ranges, and prepare handouts.
- Pre-registration is highly recommended. By requiring pre-registration through the online portal, you'll have all the information you need to organize your event so that it runs smoothly. You are strongly encouraged to require a deposit with registration. This will keep the number of no-shows to a minimum. If necessary, attendees can be placed into small groups and a rotation schedule provided for the day. You might give each participant a pre-printed nametag with her schedule listed on it. Prominently post range maps; a schedule of activities and classes; times for breaks; and the time and location for the final event of the day – a gathering of the ladies to distribute certificates and complete lesson 4 of the Clinic Lesson Plan.
- As mentioned, a rotation schedule will be helpful in managing large groups. Assign volunteers to escort attendees through their rotation. Ideally, you should have a Chief Range Safety Officer on each firing line. Other volunteers can be used to control firearms and the distribute ammo from a central location. Keep unused firearms under your control at all times and out of reach of curious on-lookers. Issue ammunition to instructors rather than to attendees to help ensure safety. Remember: Instructors and Coaches must control firearms and ammunition at all times.
- Know your limits. Recognize the limitations of your facility and the number of volunteers supporting the event. If you offer a smorgasbord of activities, or choose not to place a cap on the number of attendees, be sure that there are not long lines of people waiting their turn and use the coach/pupil training method so ladies can solidify the fundamentals they just learned in the classroom. Concentrate on offering a quality program to a realistic number of attendees.
- Consider creative targets. Reactive targets are fun regardless of the firearm discipline being taught. Use clay targets strung on chicken wire or try filling plastic jugs with water. Use air or water-filled balloons as targets but remember to clean up all the trash before you leave. Spinning targets can be used with lead ammunition, when environmentally appropriate and if allowed on your range. Some ranges even use food items as reactive targets, such as watermelons, pumpkins and raw eggs. Paint balls can be glued onto targets, as well.
- Historic re-enactment is popular as well as Cowboy Action, Rendezvous, and NRA Action Pistol events are increasingly popular among women, but should only be used as demonstrations. Save them for a "What's Next" event once you've built their skills and confidence.



- Lesson 4 of the Lesson Plan provides information on how attendees can continue their firearm training at your club. This is a perfect way to wrap up your event by gathering all the ladies to explain what's in their souvenir bag and the myriad of ways they can get involved and continue the excitement for more than just this one day at your club.

- Register your event early via your NRA Instructor account. Make sure you complete and submit your Inventory/Order Form (sample in Appendix A) and Event Flyer (sample in Appendix B) at least 30 days prior to your event. The clinic materials are shipped for the purposes of holding Women On Target® Instructional Shooting Clinics and for no other purposes. The NRA retains all intellectual property rights, if any, to said materials. The Order Form is an interactive form and can be filled out in Acrobat Reader (a free program from Adobe.com). Simply type your information in the spaces provided, save it to your computer, and attach it to an email to [womenontargetclinics@nrahq.org](mailto:womenontargetclinics@nrahq.org). Feel free to contact Women On Target® at [womenontargetclinics@nrahq.org](mailto:womenontargetclinics@nrahq.org) if you have any questions. A high resolution Women On Target® logo will be provided upon request for use in your flyer and any advertising associated with your event.

- Remember that the purpose of the clinic is to develop new women shooters who will bring friends and family to the shooting sports; to provide a community service through safe firearms instruction; and to generate new members.

- Spectators may want to attend your clinic. The decision of whether to permit spectators to observe the clinic is up to the clinic director. If spectators are permitted, ensure that a volunteer is responsible for informing them of applicable safety rules and for escorting them around the property. Spectators should not be allowed on the range, but restricted to a suitable observation area. Spectators will need to wear eye and ear protection.

## **BUDGET**

All expenses incurred in conducting a Women On Target® Instructional Shooting Clinic are the sole responsibility of the host club. Once you decide on the type of clinic you plan to offer, the resources and the equipment you'll need, be sure you create your budget as you would with any other NRA course. Your expenses will include targets, ammunition, firearm rental, labor (if not provided free by the club), advertising costs, eye and ear protection (if not available at the club/range). In addition, you may incur other optional expenses such as drinks, snacks, meals, educational books or rental equipment for attendees. The attendee fee, together with any donations should be planned in order to cover your expenses. Remember, NRA Foundation Grants may be available to qualifying organizations but must be submitted by deadlines that may be a year in advance of your event.

It is your responsibility to make sure that your club has insurance that covers public events. You must check with your club's officers and/or the host range management prior to registering and conducting your Women On Target® Instructional Shooting Clinic.

The cost of ammunition and targets and the amount of shooting each participant does will vary depending on the type of clinic you are planning so make sure you provide sufficient ammunition for all attendees, especially if you're allowing ladies to re-visit the ranges after lunch at a day-long event.

## LOCAL VENDOR/DONORS

One of the best ways to reduce your costs and keep registration fees low is to contact local vendors who might help cover some of the expenses for your event. Local sporting goods stores, gun shops or club member owned businesses may be able to provide assistance you need. Be sure to include their business names in your publicity and flyers.

Sometimes, items are donated for raffles or special drawings. These should be optional activities; be sure to check your federal, state, and local laws regarding raffles and drawings, and make sure you are in compliance with them.

## CLUB SUPPORT

Before proceeding further, you should determine not only whether you have the support of your club and its officers, but also the degree and extent of that support. For example, will your club allow you to close all or part of the facility for your clinic? Will they promote the clinic in its newsletter and website? Will the members assist you by volunteering their help in organizing and working the clinic? If the answer is yes, then you are well on your way to a successful clinic!

## INSURANCE

Lockton Affinity is a program administrator for insurance offered to NRA members.

Please visit <https://locktonaffinityoutdoor.com> or call (844) 401-9444 for more information.

## VOLUNTEERS

**Generally speaking, you can't have too many volunteers, but it is important to establish key leadership roles.**

- Clinic Director: With the move of Registration into the NRA Instructors Portal, this is the (Lead) Instructor who registers the course. This may or may not be the Clinic Administrator.
- Clinic Administrator: The point of contact for questions and registration administration, This is the person who acts as liaison with NRA staff. Clinic Administrators are previous Clinic Directors who do not (yet) have instructor credentials.
- Chief Range Officer. The Chief Range Officer plans and oversees the instruction on the firing range. The Chief Range Officer often recruits volunteers that he/she knows will work well with all kinds of beginners, especially women.
- Line Coaches. One coach/instructor per participant is required on each range or firing line. It is extremely important that your line coaches be thoroughly knowledgeable about firearm safety. Ideally, all instructors should be NRA Certified, but it is not a requirement. All volunteers are expected to adhere to NRA's undisputed safety guidelines, regardless of attendees' experience levels. Always review safety and range procedures with your volunteer instructors well in advance of the clinic. Instructors should also be given, or shown, the same safety brochures that you give to your attendees. It's important to have everyone reading off the same page.

Volunteer instructors and range personnel should be made aware that they will be dealing with women who may be somewhat intimidated by this new experience or have had an experience that has made them fearful of firearms. Clinic instructors are there to maintain safety, teach



basic recreational shooting skills, and help the ladies have fun. They should be respectful, gentle, informative, kind, supportive and patient. If your club is interested in having more female instructors involved in your Women On Target® Instructional Shooting Clinic, we can also assist you in setting up women only instructor courses.

- Support Staff. Support staff is needed for a variety of positions, including publicity, registration, refreshments, set up, and clean up. The size of your support staff (and the type of skill required of each member) will depend on the type of events you are planning.
- First Aid Providers. It is important for each Women On Target® Instructional Shooting Clinic host club to have a basic first-aid station on the premises and a plan in place for handling emergencies. Ensure all instructors, range officers, volunteers, and attendees are made aware of the location of the first-aid station and the basic plan for handling emergencies.

Allowing attendees to bring their own firearms to your clinic is discouraged for liability reasons, but if your club chooses to do so, you should have some of your instructors present during registration to inspect the guns to be certain that they are unloaded. In addition, they should be checked for proper function, including the safety mechanism if present. After the guns have been inspected, secure them by placing them in supervised areas such as a rack or on a table. It is also useful to place a piece of masking tape on each gun and write the owner's name on it. These labels will help the ladies recognize their guns.

Explain to your volunteers that instructors may need to adjust attendees' body positions or grip in order to improve their marksmanship. Line coaches/instructors must always ask permission before touching attendees or their firearms. Unless there is a safety concern, a volunteer should never touch a student without asking permission and specifying how he/she intends to touch the participant. For instance, a volunteer might say, "May I touch your shoulder, in order to show you how to reposition the rifle and make it more stable?"

### **CODE OF CONDUCT TO BE FOLLOWED BY ALL VOLUNTEERS**

- Always follow NRA's Gun Safety Rules.
- Notify your Clinic Director when you have questions or concerns.
- Follow all applicable local, state and federal laws.
- Exhibit high moral and ethical standards, especially with respect to attendees' privacy.
- Dress appropriately. Avoid clothing with political slogans or jokes in questionable taste.
- Volunteers and attendees who grant media interviews should confine their remarks to the specific program they are conducting, and should not present themselves as official NRA spokespersons.
- Notify your Clinic Director or Clinic Administrator if situations arise requiring immediate attention.

### **NRA WOMEN ON TARGET® INSTRUCTIONAL SHOOTING CLINIC PROGRAM MATERIALS**

- NRA-Supplied Banners: A banner featuring the Women On Target® logo will be sent to you free of charge. This banner is to be displayed at your Instructional Shooting Clinic, and is your club's to keep and display as long as you continue to register, conduct and complete all the Post Clinic requirements according to the rules set forth in this Clinic Guide. The tradenames or logos of the NRA, including but not limited to Women On Target® are, and remain the exclusive intellectual property of the National Rifle Association of America.
- NRA-Supplied Souvenir Bags: One of the mandatory requirements of Women On Target® Instructional Shooting Clinics is that all female attendees (students) receive a souvenir bag free of charge. A clinic without these Souvenir Bags is not a Women On Target® clinic.

Souvenir bag components generally include brochures about NRA Women's Programs, the NRA Gun Safety Rules and Attendance Certificates. Please remember that it is your responsibility to complete the Inventory/Order form and submit it to the National Coordinator at least 30 days prior to your event. Materials will be provided attendees and volunteers that you specify on your forms **up to the established limits**.

- All leftover Souvenir Bags may be kept at your club for future Women On Target® Instructional Shooting Clinics. Unused quantities of Souvenir Bags and their contents should be noted on your inventory sheet for your next event. If you do not plan to hold another clinic, the leftover program materials (including the NRA-supplied banner) must be returned to the Women On Target® Instructional Shooting Clinic National Program Coordinator.

### REGISTERING YOUR CLINIC

Log in to your NRA Instructor account and follow the prompts to register a new course. Once you have submitted the registration, you will see it listed under the Women Only courses offered in your area.

Note: If you need to reschedule or cancel a clinic that you have registered, if it has filled or details need to be changed on the website, simply log into your account and edit the course.

### PROMOTING AND PUBLICIZING YOUR CLINIC

In addition to the listing on [www.nrainstructors.org](http://www.nrainstructors.org), Social Media and your Club website are the best ways to promote your clinic as well as posting flyers at local clubs and businesses.

- Clinic Flyers: As mentioned, Women On Target® Instructional Shooting Clinics must be supported by a locally distributed flyer. A copy of this flyer must be included with your Souvenir Bag Inventory/Order Form. A high resolution image of the Women On Target® logo is available upon request and may only be used for the promotion of your registered Women On Target® Instructional Shooting Clinic.
- Your clinic must always be promoted as a Women On Target® Instructional Shooting Clinic, not as a ladies day at the range or a women's fun shoot, etc. If you, or your club members, have concerns about this, please contact the Women On Target® Instructional Shooting Clinic National Program Coordinator.
- Logo Usage: Upon request, the Women On Target® logo will be sent to you via e-mail for your use in promoting your clinic. This logo can be inserted into your flyers and used on letterheads, nametags, or other items. It can be scaled to any size but not skewed or distorted in any way (to fit a space). The logo is trademarked, and cannot be changed or used in any way other than to promote your Women On Target® Instructional Shooting Clinic. If you plan to give t-shirts, hats or other logo'd items to your attendees or volunteers, we will be happy to supply a high resolution vector file directly to your printer. Any items made using the Women On Target® logo may only be used as giveaways and may never be sold for personal or club profit. Any prior permissions are considered null and void.



## AFTER YOUR CLINIC

Log in to your NRA Instructor account: <https://www.nrainstructors.org/InstructorAdmin/insLogin.aspx> complete and submit the Course Report within 10 days. Make sure all your attendees have been entered and your assisting instructors have the correct NRA ID before submitting the report. We do not have the ability to edit reports once they have been submitted.

Photos can still be submitted to the national coordinator but must be accompanied by the signed photo release. Third party photo sites like google or dropbox cannot be accessed through NRA Security so please send photos as attachments no larger than 15mb (total) via Email to [womenontargetclinics@nrahq.org](mailto:womenontargetclinics@nrahq.org)

or

Mail a CD or DVD (no jump drives) to:  
National Rifle Association  
Women On Target® ISC National Coordinator  
11250 Waples Mill Rd.  
Fairfax, VA 22030



## THANK YOU!

We thank you for your dedication to introducing women to the shooting sports!

Your efforts make programs like Women On Target® possible and enable thousands of American women to enjoy their Second Amendment Rights every year.





## Clinic Inventory and Order Form – This form must be submitted promptly so your Clinic Material can be shipped in time for your event(s)

- **Orders must be received a minimum of 30 days prior to the event.**
- **Please complete form and attach to an email to [womenontargetclinics@nrahq.org](mailto:womenontargetclinics@nrahq.org)**
- **New Clinic Directors will be provided material for a maximum of 25 participants.**

*\*Note: Each student is to be given one bag including all the attendee items listed below and *may not be distributed to anyone except registered clinic attendees*. Items in the list below may vary based on availability. Leftover bags should be stored for your next clinic. If no more clinics are planned, all items should be returned to the NRA.*

Email [womenontargetclinics@nrahq.org](mailto:womenontargetclinics@nrahq.org) with questions.

Clinic Date(s): \_\_\_\_\_

Number of Participants per date listed above \_\_\_\_\_.

Number of Clinic Volunteers anticipated per date listed above \_\_\_\_\_.

\_\_\_\_\_ please check if you *do not* want certificates for your volunteers.

ATTENDEE ITEMS	HAVE	NEED
WOMEN ON TARGET TOTE BAG		
WOT KEYCHAIN FLASHLIGHT		
WOT EAR PLUGS		
RANGE SAFETY CARDS		
NEW SHOOTERS GUIDE		
WOT CERTIFICATE OF ATTENDANCE		
VOLUNTEER ITEMS	HAVE	NEED
WOMEN ON TARGET HAT		
WOMEN ON TARGET INSTRUCTOR CERTIFICATE		
WOMEN ON TARGET BANNER (for new clinics only)	N/A	

### SHIP TO:

Clinic Director's Name: \_\_\_\_\_

Street (UPS) Address (No P.O. Box): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Day/Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Your  
Club  
Logo  
Here

proudly announces



## NRA Women On Target® Instructional Shooting Clinic

***Learn to Shoot!***

**September 27, Year**

**Where:** Gun Club of America, 11250 Waples Mill Rd. Fairfax, VA 22030  
Messick Hall/Trap Range (see reverse side for directions)

**When:** Saturday, September 27 (Year), sign-in begins at 8:30 a.m.

**Agenda:**

8:30-9:00 a.m.	Sign-in
9:00-10:00 a.m.	Classroom instruction (NRA certified instructors)
10:00-12:00 noon	Range instruction
12:00 noon – 1:00	Lunch
1:00 – 4:00pm	Round Robin at the ranges of your choice

**Cost:** \$25.00 for either Group (pre-registration required). Cost includes use of firearms, targets, and ammunition. Clinic is rain or shine.

*Note: Registration fees for cancellations after September 13 will be non-refundable. Free goody bags for first 50 registrants.*

**Contact:** Ann Sample (321) 321-1234 (please, no calls after 9:30 p.m.) or via email at [ann@sample.com](mailto:ann@sample.com), registration form also available at [www.agc.org](http://www.agc.org)

Send advanced registration and check (payable to Monumental) before *September 13 (Year)*, to:

**Gun Club of America**

Attn: NRA Women On Target® Instructional Shooting Clinic  
11250 Waples Mill Rd.  
Fairfax, VA 22030



### Registration Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please provide a little information about yourself:

I have ☐ never shot before.  
☐ some shooting experience.  
☐ experienced shooter

My age is ☐ over 18



